Keerthimal Chathuranga Wickramaarachchi

160/4 Pahala Bomiriya Kaduwela

[keerthimalchathuranga@gmail.com](mailto:keerthimalchathuranga@gmail.com)

0754047637

Objective

To enhance my knowledge and capabilities by working in a dynamic organization that prides itself in giving substantial responsibility to new talent.

About me

I am a person who can work hardly to achieve a goal with in a certain period of time.As a final year science student in university of Sri Jayewardenapura has a healthy knowledge about science background .Also successfully passed CCHRM level in institute of personal management and at the moment following next level.So human resource management and management of a company is not a unknown things to me.

Personal Information

Full Name - Keerthimal Chathuranga Wickramaarachchi

Date of birth – 3/9/1991

Gender – Male

Nic no – 912470644V

Religion – Buddhist

Nationality – Sinhales

Educational qualifications

I have passed G.C.E O/L examination with 10 subjects and G.C.E A/L examination by maths

* Maths-A Science-B
* Social Studies-A Art-B
* Buddhist-A Sinhala-A
* Health Science-A Sinhala literature-A
* English-A Commerce-A

Maths-A , Chemistry-C , Physics-C Z-core-1.1544 Index No -7038089

Currently studying in university of Sri Jayawardanapura.

Successfully completed CCHRM course aand currently following PQHRM level in IPM.

Key Skills

* Ability to handle pressure situations well
* Strong written and Communication skills in both Sinhala and English languages
* Ability to work with a group
* Working ability with Microsoft office

University – University of sri jayawardanapura

Degree level – Bachelor’s degree

Dates – August/2011 to December/2015

Field of study– Applied science

Top skills

Microsoft Office

HR management(CCHRM level-IPM institute,currently following PQHRM level)

Language skills

Sinhala,English,Tamil

Interests and activities

Reading books,swimming and athletics

Cover letter

Keerthimal Chathuranga Wickramaarachchi,

160/4 Pahala Bomiriya Kaduwela.

0754047637

keerthimalchathuranga@gmail.com

28/10/2015

Dear Manager,

I will graduate of university of Sri Jayewardenapura of Science degree end of this year.Before I qualify for higher education I studied Mahanama College Colombo 3.I have recently completed CCHRM level in Institute of Personal Management .Also currently following PQHRM level in the same institute to get more qualifications about HR side.

I have followed Chemistry,Physics and Maths in my university and had a great experiences about science field.I think it will be a benefit to work in this position.Also entire 3 years I worked in chemical laboratory for different experiments.So I am having skill of reseach and managing things properly.

I have special ability to work as a leader. In my university life i was a good leader and have a ability to work in pessure situations.Also managing human resource properly is an another skill that I have gained through my Human resource studies . I have qualifications and gaining further qualifications at the moment.

As a self-motivated individual with a strong back ground of science and human resourse management level.I believe I offer a combination of skill that would benefit your organization.With excellent quantitative and analytical skills combined with outstanding communication and interpersonal skills. I would be able to definitely contribute positively to your company as a true hard worker.

I would welcome the opportunity to meet in person to discuss this position and why I believe I am one of the strongest candidates you will see. Thank you for your consideration and look forward to an opportunity to speak with you soon.

Sincerely,

Keerthimal Chathuranga Wickramarachi.